

LAKE-SUMTER COMMUNITY COLLEGE

ADMINISTRATIVE COUNCIL

February 25, 2010

11:00 a.m. – SS 205

Present: Dr. Charles Mojock, Don Ball, Jacquie Busboom, Rey Cortes, Dr. Devi Drexler, Sue Fagan, John Froman, Doug Guiler, Tanya Harris-Rocker, Dr. Barbara Howard, Marion Kane, Tim Kane, Pat Landsman, Mike Matulia, Dr. Carolyn Meyer, Carolyn Scott, Dr. Gary Sligh, Mark Swearingen, Dr. Maggie Wacker, Audrey Williams, Brandy Zieseemer

Dr. Mojock mentioned that a few of the Administrative Council members were not in attendance as they were putting the finishing touches on the material which was being sent to SACS. Dr. Mojock commended the Leadership Team and others who have worked so hard on this material. It was a tremendous effort by so many folks and now the College can begin to feel some relief. The Off site team will gather in May to go over our material; the visit to campus will occur in October. The QEP team will begin their focus in late August.

Mike Matulia distributed the softball and baseball schedules and encouraged folks to come out and watch our students in action.

Dr. Mojock called on Mr. Kane who went over the draft of the 2010 – 2011 Employees Professional Development Plan. Training that will be offered is due to the response to the survey which was done in October 2009. There was discussion on what topics will be covered in mandatory training. Included in the discussion was the need for training on customer service as this relates directly to the mission of LSCC. Mr. Kane stated that a clear message will be sent to employees that this is something we need to do. Mojock thanked HR and the BRC for their work with the professional development training.

Board Meeting Topics

- ✓ A reception was held prior to the board meeting, recognizing the following promoted faculty: Dr. Patricia Campbell, Jeremy Norton, Nora Rackley and Alissa Sustarsic
- ✓ Mr. Froman presented the 2009-2010 midyear budget report to the Board. LSCC is in good shape and we have a financial plan for the future. A performance incentive is being discussed for employees who had satisfactory evaluations.
- ✓ The summer 4-day work week was approved starting May 10 through July 30.
- ✓ Josh Huff, SGA Vice President at Leesburg, gave a short talk on the SGA – its goals and accomplishments.

Other topics

- ✓ Dr. Mojock gave a brief overview of the New Vision Council meeting held earlier today.
- ✓ Executive Lecture Series to be held on Friday, March 26, 2010
- ✓ Odyssey Awards to be held on Friday, February 26.

Linda Holiman
Adjourned: 12:00