

LAKE-SUMTER COMMUNITY COLLEGE  
ADMINISTRATIVE COUNCIL

September 22, 2010  
10:30 a.m. – SS 205

Present: Dr. Charles Mojock, Jacquie Busboom, Kelli Colborne, Denise English, Tanya Harris-Rocker, Chris Hamilton, Dr. Barbara Howard, Pat Landsman, Carolyn Meyer, Jeremy Norton, Dr. Mary Jo Rager, Donna Reed, Dick Scott, Dr. Gary Sligh, Dr. Maggie Wacker, and Audrey Williams.

Dr. Mojock welcomed everyone - there were several council members out due to meetings and vacation.

Dr. Mojock started the meeting off by mentioning our SACS on-site visit next month. He thanked everyone involved in getting the focused report ready to go and stated that we have positioned ourselves well and are looking forward to their visit. He used Dr. Belle Wheelan's motto for SACS: "Students are central to Success" and stated that when we look back over this process, we have accomplished what we started out to do.

The QEP and SLO will be transformational – it will change how we do business. Dr. Mojock stated that we will be getting some "one pagers" into the hands of the employees so that if they have an opportunity to interact with the SACS team, they will be prepared. There will be sessions held on all three campuses to acquaint everyone with what they need to know about where LSCC is headed in regard to our future. We will be looking for volunteers to help with the on-site team.

There was a one page summary of the QEP distributed. Dr. Sligh reviewed the five areas on which LSCC will focus. The team did a lot of research to determine the five areas to help students be more successful. Everyone will be able to help support this –not just those in the classroom.

Dr. Mojock then reviewed what occurred at the September board meeting as follows:

- The architect for South Lake Master Plan, Mr. Joe Sorci, presented a preliminary plan highlighting what Dr. Mojock called our partnership campus since it deals with so many of our partners. Mr. Scott mentioned that there will be an unveiling of the final plan at the appropriate time after the Board gives its final approval. Dr. Mojock commented that the architects had done a good job with some exciting features.
- Board Attorney, Anita Geraci-Carver, gave the annual update of the Code of Ethics.
- The Board received the 2010-2011 Annual Plan with division initiatives.
- Three year enrollment comparison chart was distributed. Dr. Mojock went over the FTE projections with Administrative Council. He mentioned growth is comparable to what we budgeted and state FTE goal is still reachable. We need to look at enrollment management. He also mentioned on-line courses and the percentage increase.
- Consent agenda – minor changes to board rules.
- New Business – Mr. Froman gave his annual financial report to the Board. Dr. Mojock thanked all of the finance folks for their hard work and he thanked all of the departments for doing everything they do while staying within our financial constraints.

- LSCC Foundation has signed a contract to purchase the property located next to Chili's (formerly the Yamaha property). Mr. Scott envisions that we will move the facilities department to that property since it has such a large open area inside. IT will move into the existing facilities space. He explained that the college is working with Chili's to secure an easement at the back of their property which will connect our property with that of the newly acquired property.
- The Board approved an easement from the city of Leesburg on the corner of Highway 441 and College Drive to allow for a sign for LSCC.
- The SGA gave the college \$45,000 for the purpose of buying digital signs for the three campuses: two at Leesburg, one at South Lake, one at Sumter. These will replace the marquee signs.
- The Board approved the payment of the full cost of eligible employee's medical and dental insurance. The good news is that there is only a 5 1/2 % rate increase. Dr. Sligh mentioned that FACC approved contract for insurance for part time and adjunct professors.
- Two Florida Constitutional amendments which will be on the November ballot were discussed in great detail. The Board requested that a resolution be written in opposition to Amendment No. 4 – referenda required for adoption and amendment of local government comprehensive land use plans and that a resolution in favor of Amendment No 8 – Revision of class size requirement for public schools. There was discussion within administrative council.

Other items of interest brought before the Council.

1. Dr. Howard distributed information on the Student Administrative Appeal Process. Changes have been made to the catalog and there is an effort to ensure that everyone knows the process. There was discussion about the process and it was noted that Dr. Bill Kennedy is the key person of contact.
2. Dr. Meyer asked that we cover the Employee Survey at the next Administrative Council meeting.
3. Dr. Mojock informed the Council that he will be sending an email about the informal lunch chats that he mentioned during convocation that he wants to have with every department within the next year.
4. Dr. Mojock stated that the newly formed New Vision Council met and will be LSCC employees will be asked to work with the new focus groups from the Council to move forward on the recommendations that were accepted by the Trustees.
5. Mr. Scott announced that the new website would be unveiled at the next meeting but that it would not be put up until after the SACS visit.
6. Banner 8 will be installed on November 8.

Linda Holiman  
Adjourned: 12:15p.m.