

LAKE-SUMTER COMMUNITY COLLEGE

ADMINISTRATIVE COUNCIL

January 20, 2010

10:30 a.m. – SS 205

Present: Dr. Charles Mojock, Don Ball, Rosanne Brandeburg, Jacquie Busboom, Rey Cortes, Denise English, Sue Fagan, John Froman, Doug Guiler, Tanya Harris-Rocker, Dr. Barbara Howard, Marion Kane, Tim Kane, Pat Landsman, Mike Matulia, Dr. Carolyn Meyer, Dr. Mary Jo Rager, Carolyn Scott, Dick Scott, Dr. Gary Sligh, Russ Sloan, Mark Swearingen, Audrey Williams, Brandy Ziesemer

Dr. Mojock wished everyone a Happy New Year.

General Discussion

Dr. Mojock welcomed Ms. Jane Scott and recognized her for her work with SLO/Elumen. The outcomes will permeate every department in the college. Every area will be asked to look at outcomes. Dr. Sligh gave an overview of the two summaries handed out and talked about how we evaluate outcomes to decide if the courses are effective. There was healthy discussion about this topic and Dr. Mojock thanked them for their input.

Dr. Mojock mentioned the MaP Question and Answer session was just placed on the streaming video. It is helpful to get some insight on what is on the mind of our employees. Dr. Mojock encouraged the Council to go on the intranet and take a look at it.

Alissa Sustarsic has a new baby boy. Everyone is doing well.

LSCC celebrated a clean audit in financial reporting. Dr. Mojock thanked Sue and John.

Board Meeting Topics

- ✓ Sybil Brown and Torri Dudek were recognized for their service to LSCC.
- ✓ The New Vision Council members have been selected and invited to campus on Wednesday, January 27. You are welcome to come to the meeting if your schedule will allow. We're anxious to get the process underway. There has been a session with faculty. There will also be planning sessions with students and MaP employees.
- ✓ Veterans Day will be observed as a holiday for this year. The calendar committee found another way to give us an extra day non-duty day. This will be evaluated yearly due to the way the day falls.
- ✓ Four faculty members were promoted by the Faculty Rank and Promotion Committee. They will be recognized at the February board meeting.
- ✓ The Board approved renaming The Leesburg Nature Trail, "Pete's Preserve," in honor of Pete Kehde who was instrumental in getting it built.

### Other topics

- ✓ On February 10, Leadership Lake activities will again be on our campus.
  
- ✓ Dr. Howard distributed some handouts on enrollment/dual enrollment. LSCC now has a significant number of students who are dual enrolled. There was good discussion on this topic and about tracking our students.
  
- ✓ It is planning and budgeting season. Sue Fagan and Mr. Froman distributed a calendar to help walk us through what we need to be focused on for the coming year. Sue will give you figures for budgeting and they will do a report and send out to the departments. There was some additional discussion and explanations. Sue asked that you be looking for your emails with your information attached.
  
- ✓ Dr. Meyer explained the difference in units versus departments. This is the structure that SACCS will look at to see if our units are functioning in accordance with our overall assessment planning process.
  
- ✓ Mid-year reviews are due in January.
  
- ✓ Nursing NLN Site Visit occurs on February 10<sup>th</sup> and 11<sup>th</sup>.

Linda Holiman  
Adjourned: 12:00