

LAKE-SUMTER COMMUNITY COLLEGE

ADMINISTRATIVE COUNCIL

February 27, 2008  
10:30 a.m. – Board Room

Present: Don Ball, Jackie Busboom, Rey Cortes, Denise English, Dr. Wes Estey, Sue Fagan, John Froman, Doug Guiler, Tanya Harris-Rocker, Marion Kane, Tim Kane, Pat Landsman, Dr. Sherry Lindamood, Mike Matulia, Dr. Carolyn Meyer, Jane Miller, Dr. Glenn Ricci, Dick Scott, Dr. Gary Sligh, Russ Sloan, Mark Swearingen, Chris Parallo, Audrey Williams, Brandy Zieseemer, Dr. Mojock.

CORRECTIONS:

Dr. Sligh's name was omitted from those being present at the January meeting. Also Tanya Harris-Rocker's name was misspelled in the Good News portion of last month's minutes.

INFORMATION:

Dr. Mojock welcomed everyone and gave an overview of the Board of Trustees' meeting which was held on Tuesday, March 26 at the South Lake Campus as follows:

√ The Maury and Daryl Carter families were recognized for donating the original 40 acres for the South Lake campus. Prominent signage will be erected as Daryl Carter Blvd. as the main road through the campus.

√ The Board adopted a resolution honoring and thanking South Lake Hospital for its contribution of \$1 million dollars toward the furnishing and equipping of the Health Science lab to be built in the proposed Magnet High school.

√ Other recognitions for the meeting included Ms. Sybil Brown, Dr. Patricia Campbell, Dr. Bob Keefer, Kevin Brown and Rashad Thomas.

√ Faculty and staff members from UCF were introduced by Dr. Cecelia Rivers, the South Lake Advisory Committee members were recognized, LSCC staff and faculty were introduced by Mr. Thom Kieft, and the SGA President at South Lake, Elias Valerio was introduced to the board members.

It was an upbeat way to start the board meeting with the reception for the Carters and the introduction of community members and employees of LSCC and UCF.

OTHER BUSINESS:

√ 08-09 Calendar was approved and posted on the web site. Dr. Mojock thanked Ms. Miller and her committee for the hard work on the calendar.

√ Approval granted for the 4 day work week beginning on May 4, 2008 through August 1, 2008.

√ Approval of the new Foundation directors and officers and the private contribution that are eligible for matching by the state. Dr. Mojock commented that our community continues to generously support our programs.

√ Mr. Scott and Mr. Froman reviewed the mid-year budget. Mr. Froman commented that we were in good shape and thanked the budget managers for their good job. Dr. Mojock also commended everyone for the job they are doing. He stated that it would be a challenging budget year and asked the council to continue to think of new ways to save money – be creative!

√ A temporary laboratory facility will be installed on the South Lake campus. It will be utilized for approximately two years at that site and then moved back to the Leesburg campus to be designated for facility use. Dr. Mojock commented on the hard work of Dick Scott and Don Ball with the assistance of Dr. Estey, Thom Kieft and Ms. Miller to bring this to fruition.

√ A golf practice sports facility is in the planning stages for South Lake.

√ There have been changes in the IRS which required that we change our cellular phone policy. There will be supplements made to the salary of those employees whose positions require they have a cell phone.

√ The Legislative Brochure was distributed. Thanks to the FACC, no college dollars were used to produce the flier.

√ Dr. Mojock reported on the trip to Lake County Days in Tallahassee. Several key people were able to meet with Governor Crist and the message for support of the Magnet High School was well received.

√ Ms. Miller said that College Goal Sunday was a success.

√ Mr. Kane asked for help in getting the job descriptions aligned with Human Resources. He will distribute those that need to be reviewed and asked that they be returned to HR by March 7. Dr. Mojock urged everyone to complete their program reviews and get them back in. He further emphasized the importance of timely completion of reviews, planning documents, job description performance appraisals and asked everyone to make a concerted effort to comply.

√ A State Board of Nursing visit occurred in January. They have visited most programs recently due to the drop in NCLEX scores. The department is working on an improvement plan.

√ Rey Cortez thanked everyone for their responses to the Code of Ethics.

√ Doug Guiler asked about broadcasting graduation and there was discussion among the council members. Dr. Mojock asked Doug to work with Mark Swearingen in this effort.

√ Doug Guiler also mentioned the purchase of a software program with meeting room manager capabilities.

√ Mike Matulia informed the council that there was a Sports Leadership program to be held on March 17 with Pat Williams as the speaker. He encouraged attendance.

√ Jackie Busboom thanked the college for the opportunity to represent the college at a meeting in Denver.

With no further announcements to come before the meeting, it was adjourned at 12:00 noon.