

LAKE-SUMTER COMMUNITY COLLEGE

ADMINISTRATIVE COUNCIL

April 4, 2007  
10:30 a.m. - Board Room

Present: Janice Adkinson, Donald Ball, Rosanne Brandeburg, Jackie Busboom, Rey Cortes, Denise English, Dr. Estey, Sue Fagan, Doug Guiler, Tim Kane, Mike Matulia, Audrey Maxwell, Dr. Meyer, Jane Miller, Tabitha Richards, Betsy Ruano, Dick Scott, Gary Sligh, Patti Weasel, Dr. Mojock.

Dr. Mojock opened the meeting and thanked everyone for being in attendance.

Dr. Mojock asked Tabitha Richards to give an update on Commencement since it was right around the corner. She reported that there were 245 students signed up to participate in graduation. There was much discussion about the best way to handle the overflow of guests and other issues about tickets and crowd control. Dr. Mojock said that we should plan to use the Fine Arts auditorium this year since there was an indication that we would have more folks than in years past. Jacquie Busboom volunteered to help staff the Fine Arts building. Ms. Miller asked that Tabitha share the concerns of Administrative Council with the Graduation Committee and let them offer recommendations for next year. Dr. Mojock thanked the graduation committee for the good job they had done so far.

Dr. Mojock stated that according to a current report the college was off to a better start with enrollment. We have already seen an increase in Leesburg – some reporting full classes.

Dr. Mojock called on Sue Fagan to bring the Council up to date on what was happening with budget development. Sue directed attention to the amounts being discussed for each area and the process behind arriving at the dollar amount. Mr. Scott reminded the Council that this budget was still under discussion and that it was not final. He mentioned that this was more of an average year and there was not as much flexibility in the budget as in years past. He also reminded the Council to be cautious while talking to their staffs about the proposed budgets so that the wrong message did not get sent. Dr. Mojock stated that the Cabinet was working with what had been submitted as priorities and were being conservative on the revenue side due to the expected revenue shortfall. He suggested that Administrative Council members attend a Planning Council meeting to see how they develop the budget. They meet at 1:00 p.m. on Fridays. He gave a short overview of what Planning Council does.

Mr. Kane then discussed the Professional Development Center proposal. His committee has worked very hard on this and it has been shared with Cabinet. He gave an overview of the PDC which will take three to five years to accomplish and presented the time line associated with the Center. Dr. Mojock congratulated the committee on the good work that is being done.

Other items:

The Banner Center Press Conference was a success. There was standing-room-only representation and we had some good press from the newspapers. Patti Weasel gave an update on the Regional Banner Center. Dr. Mojock complimented the great team effort behind all the performance based grant activity.

Rosanne Brandeburg informed the Council that the Foundation Auction netted \$120,000, stating that it was a great effort. Next year's auction date has been set for April 19, 2008.

The Direct Connect Program already has 250 students signed up.

The Library has paid for a site license for The Chronicle for Higher Education. Dr. Mojock asked that everyone look at the individual subscriptions prior to renewal.

Dr. Mojock mentioned the support from city/county officials and gave a brief update on PALS and the Magnet High School.

Mr. Kane reported that 90 employees had not yet taken the Work Place Violence on-line course.

Mr. Guiler reported that approval had been acquired to increase email capability and Embarq had been on campus checking links.

There was nothing else to be reported and the meeting adjourned at 11:45 a.m. Dr. Mojock wished everyone a Happy Easter.