

LAKE-SUMTER COMMUNITY COLLEGE

ADMINISTRATIVE COUNCIL

May 20, 2009

10:30 a.m. – SS 205

Present: Dr. Charles Mojock, Don Ball, Jacquie Busboom, Rey Cortes, Denise English, John Froman, Tanya Harris-Rocker, Dr. Barbara Howard, Marion Kane, Tim Kane, Dr. Carolyn Meyer, Jane Miller, Claudia Morris, Carolyn Scott, Dr. Mary Jo Rager, Dick Scott, Dr. Gary Sligh, Mark Swearingen and Brandy Ziesemer.

Dr. Mojock called the meeting to order and thanked everyone for coming.

Dr. Mojock covered a couple of announcements prior to starting the meeting:

1. A South Lake Economic Outlook Roundtable discussion with Ginny Brown-Waite will be held on May 26 at 3:00 p.m. at Jenkins Auditorium in Clermont.
2. Odyssey is out – very impressive publication. Congrats to Marion Kane and her staff.

The Trustees held a workshop on the Annual Plan and Budget prior to the regular Trustees Meeting. The outlook for the college was made much brighter by the legislative leadership coming around and making some changes in the college system budget.

Dr. Mojock asked that everyone begin to work on their part of the Annual Plan. He encouraged everyone to do a thorough job as we need to have a good solid plan report for SACS. Dr. Meyer gave an overview of the Annual Plan and asked that the “use of results” be given a lot of thought as SACS will be looking at this point more closely. Each division will need to work on their own initiatives. The Annual Plan will go to the Board for their final approval next month.

Mr. Froman gave a broad overview of the present budget situation which was much better than the one presented at the last meeting. The budget presentation which was viewed at the board workshop will be made available for administrative council. He asked that everyone remain vigilant about their spending. Dr. Mojock thanked Mr. Froman and Sue Fagan for all their hard work on our behalf.

Dr. Mojock does intend to send thank you letters to the legislators for their help with the budget. Other legislative news included the passing of the Florida College System bill, distance learning definition change, virtual textbooks are in the bill, excess hours was added, changes in Bright Futures, State Retirement System DROP changes,

Dr. Mojock covered some of the items presented at the Board Meeting including:

1. The Equity Plan – good job by Chris Hamilton. A suggestion was made to have Chris give this report to Administrative Council.
2. HR transactions were approved, including administrative reappointments.
3. Results of the self evaluation of the Board results were discussed.

Dr. Mojock called on Mr. Kane to discuss the Employee Communication Survey. This survey had the highest response ratio - 71% - of previous surveys. Communication was identified as a major

area of concern and Mr. Kane identified some areas where this is being addressed and work has already begun.

Mr. Kane also distributed the book “Business as Unusual” along with a timeline for Administrative Council to participate as the core group. The first meeting for this discussion group will be June 8. Dr. Mojock thanked Mr. Kane and his staff for their work on this.

Announcements:

- FACC Retiree brunch will be held June 16. All retirees are invited. All current employees are asked to pay for their lunch if they elect to attend.
- Enrollment is up – new VA law will bring more benefits and thus more enrollment
- Applications will be done on line. Discussion about how to get the message out to students.
- Foundation scholarships available in June
- Convocation to be held August 18th – need to confirm with cabinet
- South Lake Library dedication - date to be set soon
- End of year reports are almost due – setting new division initiatives and department objectives for 09-10 should be firmed up this summer.

Meeting adjourned 12:25 p.m.

Linda C. Holiman