

# Application for Classification as Florida Resident for Tuition Purposes

## 7 Non-Florida Residents ONLY

I understand that I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted and that if I should qualify for a future term, it will be necessary for me to file the required documentation prior to the beginning of the term in order to be considered for Florida residency classification.

Give the name of the state in which you last resided: .....

.....

.....

.....

Signature of student claiming non-Florida residency

Student SSN/SID#

Date

## 8 Affidavit for Florida Residency (Tuition Purposes Only)

PLEASE CHECK (✓) EITHER NUMBER 1 OR 2 BELOW. (If you do not qualify as a Florida resident, simply sign the NON-FLORIDA RESIDENTS section above.)

- 1. I am an independent person and have maintained legal residence in Florida for at least 12 months. (tax return or other document may be requested)
- 2. I am a dependent person and my parent or court appointed legal guardian has maintained legal residence in Florida for at least 12 months. (tax return or other document may be requested)
- 3. I am a dependent person who has resided for five years with an adult relative other than my parents or legal guardian and my relative has maintained legal residence in Florida for at least 12 months. (adult relative must complete the residency information and submit tax document : copy of last 5 years of tax returns required must also complete the residency information)
- 4. A Florida public college/university declared me a resident for tuition purposes. Name of institution ..... (Attach official verification from the institution. Complete residency info below.)
- 5. I am married to a person who has maintained legal residence in Florida for at least 12 months. I have established legal residence and intend to make Florida my permanent home. (Copy of marriage certificate required. USCIS documentation required for permanent resident aliens.)
- 6. I was previously enrolled at a Florida state institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago, and I am now re-establishing Florida legal residence.
- 7. According to the United States Citizenship and Immigration Services (USCIS), I am a permanent resident alien or other legal alien granted indefinite stay and have maintained a domicile in Florida for at least 12 months. (USCIS documentation and proof of Florida residency status required)
- 8. I am a member of the United States armed services stationed in Florida on active military duty or whose home of record is Florida, or I am the member's spouse or dependent child. (Copy of military orders showing home of record is Florida)
- 9. I am a full-time instructional or administrative employee employed by a Florida public school, community college or institution of higher education (or I am the employee's spouse or dependent child). (Copy of employment verification required)
- 10. I am part of the Latin American/Caribbean scholarship program. (Copy of scholarship required)
- 11. I am qualified beneficiary under the term of the Florida Pre-Paid Postsecondary Expense Program (S.240.551.F.S). (Copy of signed card required)
- 12. I am living on the Isthmus of Panama and have completed 12 consecutive months of college work at the F.S.U. Panama Canal Branch (or I am the student's spouse or dependent child). (College transcript required; if spouse or child, copy of marriage certificate or proof of dependency also required)
- 13. I am a full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training. (Letter of verification required)
- 14. I am a full-time student participating in an international linkage institute. (S.240.137,F.S.) (Letter of verification required)

### ATTACH COPIES OF DOCUMENTATION LISTED ABOVE ONLY IF INDICATED "REQUIRED."

FLORIDA RESIDENTS MUST HAVE THE CLAIMANT COMPLETE THE CLAIMANT INFORMATION; Additional documentation (e.g., copies of voter's registration, driver licenses, tax returns, deeds, etc.) may be required by the college in some cases. ALL DOCUMENTATION IS SUBJECT TO VERIFICATION. Someone other than the student (e.g. parent) should complete this affidavit if the student is a dependent or seeks to be classified as a Florida resident by virtue of a relationship. Otherwise, the student, if independent, should complete this affidavit.

The CLAIMANT is the person who is claiming Florida residency, e.g., the student if independent. If you are a dependent student, your parent, spouse or legal guardian is the claimant. All of the questions below pertain to the claimant. Complete the following only if the claimant qualifies as a Florida resident for tuition purposes. (All documentation must be submitted prior to the beginning of classes for the term for which Florida residency is being sought. Residency will not be adjusted for tuition purposes after the semester has begun.)

Please Print:

- 1. Name of student: .....
  - 2. Student's Social Security Number/SID#: .....
  - 3. Name of person claiming Florida residency: .....
  - 4. Claimant's relationship to student: .....
  - 5. Claimant's permanent legal address: .....
  - 6. Claimant's telephone number: .....
- Street/P.O.Box ..... Apt. No. .... City ..... State ..... Zip .....
7. Citizenship of person claiming residency: U.S. Citizen Yes ..... No ..... If no, country of citizenship .....

### You must have at least two of the following with a Florida original issue date of 12 months or older. If you have renewed any of the following within the last 12 months, be sure to indicate the original issue date.

- 8. If person claiming Florida residency is a Resident Alien, registration card is required.
- 9. Date claimant began establishing legal Florida residence and domicile: .....
- 10. Claimant's Florida driver license: State: ..... Number: ..... Original issue date: .....
- 11. Claimant's Florida vehicle registration: State: ..... Tag number: ..... Original issue date: .....
- 12. Claimant's Florida voter registration: State: ..... Number: ..... County: ..... Original issue date: .....

### ADDITIONAL DOCUMENTATION MAY BE REQUESTED BY THE INSTITUTION

I do hereby swear or affirm that the above named student is a U.S. citizen/adjudicated Permanent Resident that meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. My residence in Florida has been for the purpose of establishing a permanent home and not primarily incidental to enrollment at an institution of higher learning. I understand that a false statement in this affidavit will subject me to penalty for making a false statement pursuant to 837.06, Florida Statutes, and that a false statement in this affidavit may subject the above named student to the penalties for making a false or fraudulent statement.

- 13. Signature of person claiming Florida residency ..... Date .....

(If person claiming Florida residency is a Resident Alien, original Alien registration card is required)

Detach and complete application form and return it with your non-refundable \$25 application fee.

Students who are admitted to public-supported postsecondary educational institutions in Florida must complete an affidavit and provide proof of “residency-for-tuition-purposes” in accordance with state law. Non-US citizen students and/or parents must provide evidence of legal immigration status in the US before being considered for Florida resident fees. **All documents supporting the establishment of Florida residency must be dated or issued 12 months before the first day of class of the major term in which the residency-for-tuition classification is sought. These documents MUST be submitted and filed by the Proof of Florida Residency Deadline designated by the college.**

The determination of dependent or independent status is important because it is the basis for whether the student has to submit his/her own documentation of residency (as an independent) or his/her parent’s or guardian’s documentation of residency (as a dependent). The following definitions are provided in rule:

**Independent Student** - A student who meets any one of the following criteria shall be classified as an independent student for the determination of residency for tuition purposes:

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought at a Florida institution;
2. The student is married;
3. The student has children who receive more than half of their support from the student;
4. The student has other dependents who live with and receive more than half of their support from the student;
5. The student is a veteran of the United States Armed Forces or is currently serving on active duty in the United States Armed Forces for purposes other than training;
6. Both of the student’s parents are deceased or the student is or was (until age 18) a ward/dependent of the court;
7. The student is working on a master’s degree or doctoral degree during the term for which residency status is sought at a Florida institution; or
8. The student is classified as an independent by the financial aid office at the institution.

Evidence that the student meets one of these criteria will be requested by the higher education institution.

A student who does not meet one of the criteria outlined above may be classified as an independent student only if he or she submits documentation that he or she provides fifty (50) percent or more of the cost of attendance for independent, in-state students as defined by the financial aid office at the institution (exclusive of federal, state, and institutional aid or scholarships).

**Dependent Student** – All other students who do not meet the above definition of an independent student shall be classified as dependent students for the determination of residency for tuition purposes.

#### **Documentary Evidence**

The person for whom residency is being based (the student if independent or the parent/guardian if dependent) must submit the following information. **At least two of the following documents must be submitted, with dates that evidence the 12-month qualifying period.** At least one document must be submitted from the First Tier. As some evidence is more persuasive than others, more than two may be requested. No single piece of documentation will be considered conclusive. **Additionally, there must be an absence of information that contradicts the applicant’s claim of residency.**

#### **FIRST TIER** (at least one document is required from this list)

- Florida Driver’s License  
(if known to be held in another state, must have relinquished)
- Florida Voter Registration Card
- Florida Vehicle Registration
- Declaration of Domicile in Florida  
(12 months from the date the document was filed with the court)
- Proof of Purchase of a Permanent Home in Florida that is occupied
- As a primary residence of the claimant
- Transcripts from a Florida High School for Multiple Years  
(if the diploma or GED was earned in the last 12 months)
- Proof of Permanent Full-time Employment in Florida  
(one or more jobs for at least 30 hours per week for a 12-month period)
- Benefit Histories from Florida Agencies or Public Assistance Programs

#### **SECOND TIER** (may be used in conjunction with one document from First Tier)

- A Florida Professional or Occupational License
  - Florida Incorporation
  - Documents Evidencing Family Ties in Florida
  - Proof of Membership in Florida-based Charitable or Professional Organizations
  - Any Other Documentation that Supports the Student’s Request for Residency Status
- Examples:
- Utility Bills and proof of payments for the last 12 consecutive months
  - Lease agreement and proof of payments for the last 12 consecutive months
  - State or court documents evidencing legal ties to Florida